

Saint John Track Club Directors Meeting

Date: June 19, 2014

Attendees:

| | | |
|------------------|---------------------|---------------------|
| ✓ Bill MacMackin | ✓ Luc Cormier | ✓ Sue Ellis Loparco |
| ✓ Dave Thomas | ✗ Peter Shanks | ✓ Violet Brown |
| ✓ Jason Reindl | ✓ Rachelle McDonald | |

1.0 Call to Order

The meeting was called to Order by Bill MacMackin at 6:31 p.m.

2.0 Approval of Agenda

Motion: Dave Thomas

Seconded: Sue Loparco

MOTION CARRIED

3.0 Approval of Previous Minutes

It was noted that there was an informal Board of Directors Meeting Minutes at the Awards Evening but no minutes were taken. Last official Board meeting was September 23, 2014.

Motion: Luc Cormier

Seconded: Jason Reindl

MOTION CARRIED

4.0 New Business

4.1 Reports

4.1.1 Presidents Report

4.1.1.1 Club Excellence Update

Bill MacMackin reviewed several reports and noted that there are now three (3) Club Excellence Programs in the Country with SJTC being the first. There is still follow through work to be done with this program – the registration numbers and athletes list, plans, etc. Reports will be done by Bill and reviewed by Jason before sending. The list of coaches will include those in training for their certification and that includes Clayton Holteen and Daniel Brown.

4.1.1.2 Field House

Bill commented that the City of Saint John is still in the process of budgeting but is expected to contribute \$4.3 million to the project of building the indoor race track complex. A revised concept is being created to include an ice rink as a

second phase with the intention of the City of Saint John taking responsibility for the management of the rink portion. The rink offers revenue and sustainability to the project. The City will be reviewing the life line of all the rinks within the city limit to determine cost of maintenance and upkeep. Bill MacMackin will be working with the city on this report and since he is taking lead on the entire project, he will be asking for support in other areas such as handing over full responsibilities of the Treasurer to Luc Cormier.

4.1.1.3 East Coast Games

SJTC will be part of the East Coast Games on June 26-28, 2015. There are expectations of seven (7) sports and over one thousand (1000) athletes. The track portion will be scheduled under the lights on Friday evening (approximately 7pm to 10pm) and finishing Saturday morning (approximately 9am to 12pm). The lateral jumps will run the same time while the field events will run Saturday. This event, affiliated with the Maritime Track League, is open to all ages. One Chair Person from each group (ie: soccer, softball, swimming, track) will work together on coordination along with Beth Richardson and staff from Discover Saint John. Each group will host an opening event with entertainment, t-shirts, etc. Registration costs are tentatively proposed at \$5 per event \$25 for the weekend with large costs being covered through company sponsors to which Bill is meeting with already. The website that was created for the SJTC Masters event is being revised to accommodate this event. Volunteers will be required.

Motion: Luc Cormier

That the Presidents Reports were approved as reviewed.

Seconded: Violet Brown

MOTION CARRIED

4.1.2 Coaches Report

4.1.2.1 Coaches Report

Jason Reindl reviewed a written report including the overview of the 2015 indoor season that has just begun, the number of registered athletes, the programs running and the coaching support available. The facility access, schedule, morning practices and new classroom sessions were reviewed also.

4.1.2.2 2015 Performance Objectives

Jason reviewed the goals and objectives of the programs which include performance goals of three (3) national medals, five (5) provincial records, one (1) coach named to a provincial team, one (1) coach named to a national team, a provincial club championship and an end of season survey rating of ninety percent (90%).

4.1.2.3 UNB Program

Jason reviewed the number of UNB Track and Field team members at fifty-seven (57) with twelve (12) from the UNBSJ campus; a number growing every year. It was noted that the men's team is currently ranked 2nd in the AUS while the

women are ranked 3rd. Jason noted that the 6-8am practices at UNBSJ are open to all SJTC athletes, not just the UNB students.

Motion: Sue Loparco

That the Coaches Report are approved as reviewed.

Seconded: Luc Cormier

MOTION CARRIED

4.1.3 Treasurer Reports

4.1.3.1 Financial Statement

Financial statements were reviewed by Bill and Luc Cormier where it was noted that there is revenue tracked from UNB but not all invoices for 2014; all others are closed for year end. Canada Games funding application will be done again in March.

4.1.3.2 Expenses

Revenue was recognized as equivalent to the previous year with rates up but membership numbers down slightly. The increase of \$10 per registration noted as going directly to ANB.

4.1.3.3 Year End

In-house resources are being investigated for Year End Review with other personnel suggestions. Bill will confirm with the management of the Excellence Program for the level of expertise and licensing required of an accountant to review the Year End reports. All reports need to be finalized by end of March.

4.1.3.4 Transition to Luc Cormier

Bill will transition all the responsibility of the Treasurer to Luc Cormier over the next few months.

Motion: Rachelle MacDonald

That the Treasurer Reports are approved as reviewed.

Seconded: Luc Cormier

MOTION CARRIED

4.2 Current Season – Indoor 2015

4.2.1 Membership

The membership numbers were reviewed at approximately 90. It was recognized that the on-line membership registration is going well.

4.2.2 Parent Orientation

Bill will be working on a brief process summary for new parents and recap for repeat parents.

4.2.3. Competitive Schedule

The schedule was reviewed as presented on the SJTC website. March 26, 2015 was noted as the last day of the indoor program and a last-day event was suggested to include an open event for athletes and parents with a pizza party. This will be an unsanctioned indoor competition held at the UNBSJ gym and include races from 60m to 1500m, long jump, high jump, shot put and relay.

4.2.4 Coaches

Opportunities are available for coaches to go to the Athletics Canada Indoor Championships, February 20, 2015 with the ten (10) athletes attending. It was recognized that every coach volunteering with SJTC are registered with ANB; each listed on the SJTC website.

4.2.5 Classroom Sessions

Jason reviewed the new classroom sessions that are open to all club members. Two (2) sessions complete with five (5) more to hold with the topics of Planning, Routines & Sleep as well as Nutrition and more. Attendance has been approximately twelve (12) individuals and feedback has been appreciative of the shared information.

4.2.6 Volunteer Needs

The Indoor Season is running well with the current coaches and student support but volunteers are required for the indoor meets. Also required are several to assist with the Community Event at Market Square on Sunday, January 25th as part of the Fundy Wellness Event that Dave Thomas is coordinating. As Peter Shanks was unavailable to attend this meeting, Bill will review the volunteer needs with Peter.

4.2.7 Insurance Certificate

Bill sent an email to request a renewal.

Motion: Sue Loparco

That the review of the current indoor season be approved as reviewed.

Seconded: Luc Cormier

MOTION CARRIED

5.0 Adjournment

A motion was received to adjourn the meeting at 7:32 p.m.

Motion: Dave Thomas

Next meeting – Tentatively March 19, 2015; to be confirmed.