

Saint John Track Club Directors Meeting

Date: January 20, 2016

Attendees:

✓ Alex Holder	✓ Dave Thomas	✓ Rachelle McDonald
✓ Bill MacMackin	✓ Jason Reindl	✓ Sue Ellis Loparco
✓ Dave Jefferson	✓ Luc Cormier	✓ Violet Brown

1.0 Call to Order

The Conference Call Meeting was Called to Order by Bill MacMackin at 6:45 p.m.

2.0 Approval of Agenda

Motion: Luc

Seconded: Violet

MOTION CARRIED

3.0 Approval of Previous Minutes – November 9, 2015

Motion: Dave T

Seconded: Dave J

MOTION CARRIED

4.0 New Business

4.1 Reports

4.1.1 Presidents Report

Bill noted that he was finalizing the year-end financial reports with Luc for the auditors. As Luc is taking over, Bill's assisting only and his time is focusing on the Field House.

See full financial report attached.

4.1.1.1 Field House Update

Bill MacMackin spoke on the update of the Field House. It was noted that the December announcement, that stated a campaign to build a recreational sports centre in Saint John has secured \$10 million in funding toward the \$24 million project, has helped gain momentum. Applications have been made to the federal and provincial governments for funding, public and private donations being secured, etc. The Field House is being looked at as the Number One project in New Brunswick. The Minister of Infrastructure spoke with Bill asking for further information; Wayne is sending this. The Club is

gearing up for site work to begin in the Fall if further announcement of funding comes in April as expected. Bill asked that any interest in financial support be directed to him.

4.1.1.2 East Coast Games

Bill reviewed the recent announcement of Emera donating \$20,000 to the East Coast Games 2016. Emera representatives want to be involved as of last year when Sue Loparco and her daughter assisted Emera with an event.

Bill noted that Keith Raynes of Discover SJ is Co-Chair to the EC Games with Bill as Chair. Next year, Bill will be looking for a new Chair.

Motion: Luc

That the President's Report of the Field House and the East Coast Games be accepted as reviewed.

Second: Dave J

MOTION CARRIED

4.1.2 Treasurer Reports

4.1.2.1 Financial Statement

Financial statements were reviewed by Luc Cormier; see attached review for full details. It was noted that the year ended with \$29k. Financials are showing \$70k for this year but not all UNB invoices are received due to the different Year End cycle. An inventory of equipment, clothing and promotional items was asked for from Jason. A final year end will be reviewed after inventory is complete. The Field House donation of \$2k per year for five years has not been started yet but will later this year. The increase of \$2.5k in membership was confirmed by Luc; this is the biggest year for membership so far.

Motion: Rachelle

That the financial reports are approved as reviewed.

Second: Violet

MOTION CARRIED

4.1.3 Strategic Plan for Club – Draft Process

Dave Thomas reviewed the committee's work on the Strategic Plan. The committee consists of Dave, Jason and Mario Manuel. Jason is bringing to the committee different ideas from other associations and athletic groups as well as his background training. The committee is meeting with Fundy Soccer and other groups to understand their dynamics and will be meeting again next week to review some plans but the full strategic plan or direction will depend on the Field House. Similar to ANB, with its pillars and club levels, SJTC will be reviewed to line up provincially with regards to memberships, education, training, etc. A draft plan is expected in two weeks and will be sent to the Board Members by email.

4.1.4 Coaches Report

Jason reviewed his written report including the news that Coach Alex Coffin has been named Head Coach of the New Brunswick contingent going to the Athletics Canada Indoor Championships in Montreal.

Jason noted the SJTC is averaging 50 athletes per night and we are looking for more for the RJT program and more for the February 6th meet where more coaches are required. The last practice event/party was reviewed; pizza and cake to be provided. The Tuesday was chosen over Thursday due to the Atlantic Championships coming. The UNB team practices and meets were reviewed including the bus trip to Halifax and subsequent break down of the bus. The bus rental company has offered a free day rental to compensate for the inconvenience. UNB team heads to McGill next week but Jason will not be attending as he will be in Saint John for the SJ Fusion Awards.

Gabe ordered new singlets for ANB for \$9 each; if the design and material is good, UNB will look at ordering them also. Ordering extras and selling them will help recoup some costs. Jason noted that an email will be going out to all members and athletes requesting spikes for donations.

Jason talked about the East Coast Games, his part in the creation of the template and a quick review of Darryl Steeves Ultimate Runner road race.

See full report attached.

Motion: Dave J

That Jason's Coaches Report is approved as reviewed.

Seconded: Sue

MOTION CARRIED

4.1.5 RJTW - First Contact Report

Alex reviewed his written report including the two RJT workshops – one in Moncton with lots of ASEA coaches and one at SJ YMCA with Jason and the YMCA staff. The YMCA will start implementing this in their programs and Alex is thinking of holding a Fun Night at the track once their program is running. Alex is teaching Brad at the YMCA to be an instructor of the RJT himself.

Alex met with Bill & Gabe to review plans, deadlines for the next few months, ideas and growth and in particular the goal of sustainable programs versus one-time classes. Alex has been researching grants for summer jobs and looking at mentoring plans for high school students to teach the elementary school age. Alex to follow up with Sue for a pilot at SJ High. Alex is setting up a table at Winterfest for information sharing.

Motion: Luc

That Alex's RJT Report is approved as reviewed.

Seconded: Dave J

MOTION CARRIED

4.2 Indoor

4.2.1. General Update

Bill talked about the Summer Staff positions, in particular, the returning of Clayton Holteen for the summer programs. Alex will be working on obtaining a student for the Grand Bay area.

4.2.3. Registration

Bill talked about the Trackie System and how well it works for renewals and ensuring no duplicates. Numbers are looking good for the season.

4.2.4. Volunteer Needs

The volunteer needs are covered during regular practices but the Field House will create a need for more. The club needs to start seeking older athletes to train as coaches and should prepare a reach-out to parents and older athletes to offer them an RJT Course. Alex will look after initiating this.

Motion: Luc

That Clayton Holteen is offered a return position for the summer of 2016 and the Indoor Reports are approved as reviewed.

Seconded: Sue

MOTION CARRIED

4.3 Other

The Dave Thomas noted that the World's Championships was the most successful camp done and stated that SJTC should do this. Dave suggested a survey be sent to those who attended this camp to see what was done best in order to determine what can be repeated. It was asked if AC can support this.

Bill has been asked for a proposal to host the Canadian Masters in 2019-20. He believes this will help show that we are committed to having the Field House complete prior to this time. Bill suggests we talk to other athletic groups such as gymnastics, judo, etc., and talk about the future plans and what the club is aiming for on the National level. The Club is also thinking about bidding on the AC Indoor but the scheduling of AUS and CIS are all around the same time and would make for one major busy month. Decisions will need to be made on what events we think we can cover and then do the bidding.

5.0 Adjournment

A motion was received to adjourn the meeting at 7:50pm with thanks for all who attended. The next meeting will be the SAGM in March; date to be confirmed.

Motion: Sue

Saint John Track & Field Club Profit and Loss

	2015	2014
Income		
Contributed support	0.00	0.00
Agency (government) grants	0.00	150.00
Business Donation/Contribution	800.00	1,250.00
Corporate/business grants	5,000.00	
Donated use of facilities	3,000.00	
Nonprofit organization grants	23,500.00	10,000.00
Provincial grants	3,500.00	2,500.00
Total Contributed support	\$ 35,800.00	\$ 13,900.00
Program Revenue	0.00	0.00
Athlete fees for competitions	0.00	1,292.01
Camp Registration Fees	0.00	35.00
Event Registration fees	925.00	869.08
Meet Organizing Revenue	7,766.00	7,403.28
Membership dues - Indoor	8,430.00	7,405.00
Membership Dues - XC	60.00	
Membership Dues - Outdoor	15,296.08	12,971.00
Uniform Sales	922.00	205.00
Total Program Revenue	\$ 33,399.08	\$ 30,180.37
Unapplied Cash Payment Income	\$ 0.00	20.00
UNBSJ Varsity Athletics	10,000.00	0.00
UNBSJ - Athlete Fees	26,575.00	26,480.40
UNBSJ - Fund Raising & Sponsors	9,328.16	6,742.43
UNBSJ - Track Club Contribution	230.00	5,000.00
UNBSJ - University Funding	50,000.00	15,000.00
Total UNBSJ Varsity Athletics	\$ 96,133.16	\$ 53,222.83
Total Income	\$ 165,332.24	\$ 97,323.20
Gross Profit	\$ 165,332.24	\$ 97,323.20
Expenses		
Major program Expense - UNBSJ	0.00	0.00
UNBSJ Coaching Expense	12,820.90	10,719.94
UNBSJ Equipment & Uniforms	31,500.30	-1,170.09
UNBSJ Facility Costs	6,326.93	2,188.50
UNBSJ Promotion & Recruiting	2,544.87	3,680.34
UNBSJ Registration Fees	14,099.69	10,043.27
UNBSJ Travel Expense	26,847.96	38,385.12
UNB - Meal Money not used	-1,265.00	-460.00
Total UNBSJ Travel Expense	\$ 25,582.96	\$ 37,925.12
Total Major program Expense - UNBSJ	\$ 92,875.65	\$ 63,387.08
Organizational expenses		0.00
ANB Member Registration Fees	9,220.00	7,470.00
BBQ/Social & Award events	1,580.70	1,431.68
Coaching Expenses	18,614.00	16,180.98
Coaching Reg Fees & Training	0.00	1,690.00
Equipment Purchase/Maintenance	726.03	765.59
Event Organization Expenses	6,386.65	3,046.20
Facility Rental	-835.00	0.00
General Administrative Expense	2,450.32	563.31
HP Athlete Assistance	1,692.15	1,400.00
HP Athlete travel	0.00	3,231.50
Officials	0.00	515.50
Run Jump Throw Expenses	0.00	270.00
Meetings and Travel Expense	8.50	
Uniform Expenses	3,201.14	418.11
Web Site & Communications	62.15	22.60
Total Organizational expenses	\$ 43,106.64	\$ 37,005.47
Unapplied Cash Bill Payment Expense	\$ 0.00	\$ 141.45
Total Expenses	\$ 135,982.29	\$ 100,534.00
Profit	\$ 29,349.95	-\$ 3,210.80



SJTC Coaches Report January 21, 2016

The 2016 season has gotten off to a great start.

Congrats: Coach Alex Coffin has been named Head Coach of the New Brunswick contingent going to the Athletics Canada Indoor Championships (February 19-21) in Montreal. A number of our high school aged athletes will be in attendance.

We have 5 groups in action on Tuesday and Thursday nights. (Endurance led by Bill and Alex C, Sprints led by Sue, Masters led by Rebecca, RJT led by Rachele and Alex H, JD led by Jason)

- Alex H is fitting in well and contributing nicely to the RJT group.
- Kenneth McGovern is also coaching with the RJT group.

Practice #'s: We have had consistently had 50 athletes at each of our last 4 practices.

Competition: Last week we had athletes at the Jump Start Athletics Moncton Open and the Athletics Nova Scotia Indoor Open as both SJTC and UNB.

Club Competition Overall: One goal for the club is to see a huge influx in competitions at the NB Indoor Champs on February 6th so that we can retain our NB Indoor Club Championship title that we won in 2015.

SJTC Indoor Competition & Fun Night - Confirmed Tuesday March 29th from 5-6:45pm with pizza and cake planned until 8:00pm.

UNB: UNB team is in full swing with athletes headed to Montreal on January 28-31.

Strategic Planning: Working with Dave and Mario on planning process. Have met, survey, review, and have another meeting planned for January 26th.

New Singlets: I am looking into new singlets. Currently have designs being worked on. There is a custom manufacturer based out of China that offers affordable custom singlets (total cost would be \$15-\$20 ~ depending on exchange at the time). Gabe (ANB) has placed an order so it is anticipated that we will be able to see the quality of these very shortly before we have to place ours.

Spikes: I have brought up our bag of spikes (gym equipment room) as some parents were asking. We should look at sending a notice in the next club email letting others now that if they have any old spikes that are just sitting around we would gladly take them to add to the collection.



ANB Job Role: I have have taken on a new role at ANB in terms of coaching education/development. So I am looking into all the requirements for hosting courses and will hopefully see us host a sport coach session in the coming months as well as offering club coach. There is also a performance coach course currently in the planning stages in conjunction with all Atlantic provinces.

Thanks to the board/club for the support and in purchasing a table for the FUSION awards. It is very much appreciated and I am very glad to have so many friendly faces there.

Jason Reindl, ChPC
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January 21, 2016 – Board Meeting

RJTW & First Contact Report – Alex Holder

Events:

- Hosted RJTW Workshop in Moncton on November 14 with Ueli Albert.
 - Full day workshop to 19 participants – coaches; athletes; teachers
- ASEA Last Chance Meet in Moncton on December 19. Assisted in the coordination of various events. First larger meet experience – was able to take a look at photo finish set up.
- RJTW Instructor Training Workshop at the YMCA of Greater Saint John on December 22 with Jason. Was able to take a lot away from Jason and his teaching skills.
 - Full day workshop to 6 participants (all youth workers at YMCA of Greater SJ)
 - All staff working to become Certified Instructors

Coaching:

- Started coaching RJTW to youth at SJTC practices with Rachelle & Kenny. Rachelle has been showing me the ropes and getting me more involved in the actual delivery of the program. Numbers have been good so far – we generally have around a dozen youth participating.

General:

- Creating news stories and event recaps to keep website news stories up to date
- Setting up profiles for Delivery Partners online (specifically Athletics NB as well as the SJTC)
- Physical Education Lesson Plan template input in coordination with peers across Canada
- Applied for Canada Summer Jobs Grants for 7 RJTW Regional Coordinator positions across the province (including Saint John, Fundy Royal & Southwest regions).
- Developing information/initial plan for Mentorship Program at the high school/university level
- Met with Natalie Reid, the Regional Leisure Service Coordinator for the Greater Hampton Area. She is tasked with sharing and raising awareness on physical literacy and was looking to learn more about the RJTW. Natalie is looking to connect me with groups in Hampton who would be interested in the program.

Upcoming:

- Annual Warm-Up to Winterfest Event on January 24 at Market Square. Advertising for the RJTW Program as well as SJTC and ANB. Potential to get some interested individuals to become members.
- Forest Hills School Family Fitness Night on February 3. Students and their families are invited to come and try a variety of activities – given a passport to get stamped at each station. We will have RJTW session for the students to try and again try to generate a buzz around the program and get some interested individuals involved with SJTC.
- In talks with other teachers about delivering RJTW program this spring. Looking to have these teachers commit to getting trained as RJTW Instructors so they are able to deliver the program themselves.
- Delivering RJTW session at the NBTA Physical Education Conference on May 6. Asked by the organizer to deliver a second session that day to teachers.
- Congratulations to Jason on being nominated for the Faces of FUSION award!