

Travel expense allowances for coaches:

a) All coach travel will be approved by club president prior to expense being incurred.

b) In-province expenses for competitions will be reimbursed at the following rates:

Meals

\$8.25 breakfast

\$9.75 lunch

\$19.50 supper

Transportation - Mileage is \$0.39 per km

Hotel is full reimbursement, but the expectation is to use a cost-efficient hotel and share when/where possible.

c) Out-of-province expenses for competitions will be reimbursed at the following rates:

Meals

\$8.55 breakfast

\$12.00 lunch

\$29.50 supper

Transportation - Rental Vehicle and Gas is preferred option and will be reimbursed.

Mileage is \$0.39 per km **IF** it can be demonstrated that it was more cost effective than renting a vehicle.

Hotel is full reimbursement, but the expectation is to use a cost-efficient hotel and share when/where possible.